



**Title: How to be a Professional Home Tutor**  
**Author: Bartholomew Michael**  
**ISBN: 978-983-3317-71-4**  
**Size: 6" x 9"**  
**Edition: First**  
**Binding: Softcover**  
**Pages: 172pp**  
**Price: RM26.00**

**About the Authors**

Mr Bart, who holds a master’s degree in education and is currently a PhD candidate in TESOL education, is a Business English and Business Writing Skills lecturer as well as an active home tutor. He is also actively involved in training college teachers and government servants. He hopes to conduct courses for home tutors soon.

The book has twelve chapters and they deal with the very basic information you need to be a successful home tutor. These chapters deal with, among others, the effective methods of teaching and classroom management, lesson planning, student motivation, exam preparation and assessment and other relevant key skills for tutors.

**Contents**

- Chapter 1** – The excitement of being a professional home tutor
- Chapter 2** – The essential teaching skills for the home tutor
- Chapter 3** – The guidelines for successful tutoring
- Chapter 4** – How to teach a topic effectively
- Chapter 5** – How to plan the lessons successfully for daily use
- Chapter 6** – Motivation in the classroom
- Chapter 7** – How to prepare students for exams
- Chapter 8** – Homework and assignments
- Chapter 9** – Writing notes and using the newspapers
- Chapter 10** – Classroom management skills for tutors
- Chapter 11** – The successful edupreneur’s business plan
- Chapter 12** – The home tutor’s marketing plan

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